



**For Information Only**

**CITY OF BRISTOL  
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Human Resources Director  
(Requesting Department)

Date: September 11, 2019  
(Submission Date)

For the September 24, 2019 Board of Finance Meeting Agenda  
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ \_\_\_\_\_
- ☐ Transfer from Contingency \$ \_\_\_\_\_
- ☐ Transfer(s) \$ \_\_\_\_\_
- ☐ Grant \$ \_\_\_\_\_
- ☐ Carry-over(s) \$ \_\_\_\_\_
- ☐ Other

**Approval:**

This request was approved by the City Council at its meeting held on September 10, 2019.

Cheryl Ann Connors  
(Department Head's signature)

***All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.***

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## Board of Finance Agenda Request Form

Reason for request:

The purpose of the request is to refer to the Board of Finance for informational purposes the creation of a new position of Water Treatment Operator/Maintenance Technician (Local #1338, Code 7, \$22.44/hour - \$25.09/hour); an upgrade to the position of Water Treatment Plant Operator (Local #1338, Code 6, \$21.23/hour – 23.70/hour) to Code 7, \$22.44/hour - \$25.09/hour; an upgrade to the position of Water Treatment Plant Operator – Class III (Local #1338, Code 7, \$22.44/hour - \$25.09/hour ) to Code 8, \$23.62/hour - \$26.39/hour; an upgrade to the position of Water Treatment Plant Operator – Class IV (Local #1338 Code 8, \$23.62/hour - \$26.39/hour) to Code 9, \$24.85/hour - \$27.73/hour; and the transfer of the position of Chief Water Treatment Plant Operator from Local #1338, Code 10, \$26.08/hour - \$29.10/hour to the BPSA bargaining unit at Salary Level 7, \$63,836 - \$83,855/annually; all are effective September 29, 2019.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	To:	Amount:
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount: Grant \$ \_\_\_\_\_

City Share \$ \_\_\_\_\_ %

Federal/State Share \$ \_\_\_\_\_ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



City of Bristol  
Office of Town and City Clerk  
111 North Main Street  
Bristol, Connecticut  
(860)584-6200

September 11, 2019

Board of Finance  
Diane M. Waldron, Clerk  
City Hall  
111 North Main Street  
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on September 10, 2019 it was voted to approve requests from the Superintendent of the Water Department for the following items:

1. Creation of a new position of Water Treatment Operator/Maintenance Technician (Local #1338, Code 7, \$22.44/hour - \$25.09/hour);
2. Upgrade of the position of Water Treatment Plant Operator (Local #1338, Code 6, \$21.23/hour – 23.70/hour) to Code 7, \$22.44/hour - \$25.09/hour;
3. Upgrade of the position of Water Treatment Plant Operator – Class III (Local #1338, Code 7, \$22.44/hour - \$25.09/hour ) to Code 8, \$23.62/hour - \$26.39/hour;
4. Upgrade of the position of Water Treatment Plant Operator – Class IV (Local #1338 Code 8, \$23.62/hour - \$26.39/hour) to Code 9, \$24.85/hour - \$27.73/hour; and
5. Transfer of the position of Chief Water Treatment Plant Operator from Local #1338, Code 10, \$26.08/hour - \$29.10/hour to the BPSA bargaining unit at Salary Level 7, \$63,836 - \$83,855/annually.

It was also voted that these approvals be effective September 29, 2019 and to refer them to the Board of Finance for informational purposes.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Therese Pac".

Therese Pac, MCTC, MMC  
Town and City Clerk

TP/dml